

# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Laverton, Bratton Road, Westbury, BA13 3EN  
**Date:** 25 July 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 7.45 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Gordon King (Vice-Chairman), Cllr Russell Hawker and Cllr Carole King

### **Wiltshire Council Officers**

Stuart Figini (Senior Democratic Services Officer)

### **Town and Parish Councillors**

Westbury Town Council – Mike Sutton (Mayor) and Sheila Kimmins (Deputy Mayor)

### **Partners**

Wiltshire Police – Insp Andy Fee

### **Others**

Crosspoint - Len Clift

**Total in attendance: 8**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<u>Election of Chairman</u> <b>Resolved: To appoint Cllr Gordon King as Chairman of the Westbury Area Board for the 2018/2019 municipal year.</b>
2.	<u>Election of Vice-Chairman</u> <b>Resolved: To appoint Cllr Carole King as Vice-Chairman of the Westbury Area Board for the 2018/2019 municipal year.</b>
3.	<u>Chairman's Welcome and Introductions</u> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>In addition, he welcomed Cllr Carole King to her first meeting of the Area Board as the recently elected Wiltshire Councillor for Westbury North.</p> <p>On a sad note, the Chairman reported the passing of Cllr Jerry Wickham, who represented Ethandune from May 2013. He paid tribute to Cllr Wickham as a person and a Councillor and said that he would miss him greatly. Inspector Andy Fee also paid tribute to Cllr Wickham. Insp Fee commented on his early days in Wiltshire Police and his experiences of working with Cllr Wickham during his time as a Commander in the force. He was a remarkable man who was well respected and would be greatly missed.</p>
4.	<u>Apologies for Absence</u> <p>Apologies for absence were received from: Phil McMullen – representing BA13+ Partnership.</p>
5.	<u>Minutes</u> <b><u>Decision</u></b> <b>The minutes of the meeting held on 6 June 2019 were agreed as a correct record and signed by the Chairman.</b>
6.	<u>Declarations of Interest</u> <p>There were no declarations of interest.</p>
7.	<u>Chairman's Announcements</u> <p>The Chairman drew attention to the following written announcements included in the agenda pack:</p>

	<ul style="list-style-type: none"> <li>• Winter weather provisions</li> <li>• Highways improvements and traffic surveys requests</li> <li>• Proposal to increase Downland School capacity</li> </ul>
8.	<p><u>Appointment of Working groups and Outside Bodies</u></p> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2018/19.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li><b>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of these minutes.</b></li> <li><b>2. To reconstitute and appoint to the working groups of Westbury Area Board as set out in Appendix B of these minutes.</b></li> <li><b>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</b></li> <li><b>4. To appoint Sandie Lewis as Older People’s Champion for the Westbury Area Board, in accordance with Appendix D, until such time as a replacement is appointed.</b></li> </ol>
9.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:</p> <ol style="list-style-type: none"> <li>a. <b>Wiltshire Police</b> Inspector Andy Fee presented his verbal report and commented on a meeting due to be held at Trowbridge Police Station to discuss the future priorities of the Police. Insp Fee also responded to a number of questions and issues about the closure of Westbury Police station, the congestion caused by First Bus changeovers in Hawkeridge Road, Westbury, vandalism in Westbury and the upsurge of anti-social behaviour.</li> <li>b. <b>Dorset and Wiltshire Fire &amp; Rescue Service</b> There written report was received and noted.</li> <li>c. <b>BA13+ Community Area Partnership</b> The written report was received and noted.</li> </ol> <p>Carole King (Chairman of the BA13+ Partnership) presented the report and spoke about the recent Restore Together Conference held in Devizes, and attendance at several Neighbourhood Watch meetings.</p> <ol style="list-style-type: none"> <li>d. <b>Healthwatch Wiltshire</b> The written report was received and noted.</li> </ol> <p>The Chairman reported that the Health and Wellbeing Board, at its</p>

	<p>meeting earlier in the day, had considered a report from Healthwatch about dementia and how friendly Wiltshire was towards dementia.</p> <p>e. <b>Wiltshire Clinical Commissioning Group (CCG)</b> The written report was received and noted.</p> <p>The Chairman highlighted the following points from the CCG's latest report including, a merger of the Wiltshire CCG with BaNES and Swindon CCGs to become one commissioning organisation before April 2021, and the appointment of a new Senior Management team.</p> <p>f. <b>Westbury Town Council</b> The Mayor, Westbury Town Council, commented on the following issues:</p> <ul style="list-style-type: none"> <li>• Town Council Business Plan</li> <li>• Neighbourhood Plan</li> <li>• Thermal Treatment Facility, Northacre Trading Estate, Westbury</li> <li>• Wiltshire Council's Air Quality Strategy</li> <li>• Comments from the new Prime Minister about the possible increase in Police Officers.</li> </ul>
10.	<p><u>Community Area Grants</u></p> <p>Members considered an application for the Community Area Grants Scheme funding as detailed in the agenda pack. The applicant gave a brief statement about the reasons for their grant request.</p> <p><b>Resolved: That the grant application for Crosspoint (Westbury) – for £5,000 towards a young person's counselling project be agreed.</b></p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received the notes of the Westbury Community Area Transport Group (CATG) meeting held on 5 July 2019.</p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. <b>Notes the discussions and updates outlined in the minutes of 5 July 2019.</b></li> <li>2. <b>Approves the following:</b> <ol style="list-style-type: none"> <li>a. <b>An allocation of £1387.50 towards white lining works in Edington.</b></li> </ol> </li> <li>3. <b>To note the concerns of Heywood Village in relation to HGV's along the A350 and B3097.</b></li> </ol>

12.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
13.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on:</p> <p style="text-align: center;"><b>Thursday 10<sup>th</sup> October 2019 at a venue to be confirmed.</b></p> <p>Future Meeting Dates:</p> <ul style="list-style-type: none"><li>• Thursday 5<sup>th</sup> December 2019 at a venue to be confirmed</li><li>• Thursday 6<sup>th</sup> February 2020 at The Laverton Hall, Westbury BA13 3EN</li></ul>

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**WILTSHIRE COUNCIL OUTSIDE BODIES**

<b>Name of Outside Body</b>	<b>Appointed by</b>	<b>Number of Reps Required</b>	<b>Names of Reps</b>	<b>Date Appointed</b>	<b>Voting Rights</b>	<b>Meetings per year</b>	<b>Why Reps Required</b>
BA13+ Westbury Community Area Partnership	Westbury AB	1	Cllr Gordon King	15-Jun-17	No	4	Rep adds council perspective to crime issues
Westbury Ham Community Project (Eden Vale Youth Centre Project)	Westbury AB	1	Cllr Gordon King	15-Jun-17	No	6	To inform on the development of the Community Area Plan
Westbury Lyn	Westbury AB	1	To defer appointing to this Group	15-Jun-17	Yes	4	Area Board representation for young people
Westbury Health and Wellbeing Group	Westbury AB	1	Cllr Gordon King	15-Jun-17	Yes	4	Area Board / Stakeholder representation on this Area Board Sub-Group
Warminster and Westbury CCTV Committee	Westbury AB	1	Councillor Carole King	15-Jun-17	No		

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## Appointments to Working Groups Westbury Area Board

### Community Area Transport Group:

Councillor Russell Hawker  
Councillor Carole King  
Councillor Gordon King  
Councillor vacancy  
Wiltshire Police  
Westbury Town Council  
Bratton Parish Council  
Dilton Marsh Parish Council  
Coulston Parish Council  
Edington Parish Council  
Heywood Parish Council  
Community Area Partnership

### LYN Management Group:

To defer the appointment of a Councillor at this stage  
Graeme Morrison – Community Engagement Manager  
Kerry Pearce (Fairfield Farm College)  
Amy Hardman (Wiltshire Police)  
Rob Guy (Wiltshire & Dorset Fire and Rescue)  
3 young persons

### Health and Wellbeing Group:

Councillor Gordon King  
Graeme Morrison – Community Engagement Manager  
BA13+ Partnership  
PfP (Places for People) leisure centres: Westbury Pool – Colin Larrigan and  
Leighton Recreation Centre – Keith Brunsden  
Sandie Lewis – Older People's Champion  
Deb Griffin – Health Trainer  
Management team of the White Horse Health Centre  
Dorothy House  
Alzheimer's Support Wiltshire  
Westbury Town Council

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